



Candidate Registration

Candidate Information						
Legal Name		DOB		Candidate ID		
Address						
City		State		Zip		
Phone		Email				
Type	<input type="checkbox"/> Initial Certification	<input type="checkbox"/> Recertification	<input type="checkbox"/> Add-On Exam	<input type="checkbox"/> Retest		
Virtual Exams	<input type="checkbox"/> General Knowledge	<input type="checkbox"/> TB<21	<input type="checkbox"/> TB21-75	<input type="checkbox"/> TB>75	<input type="checkbox"/> LBCW/LBCR	<input type="checkbox"/> ABC
Practical Exams	<input type="checkbox"/> TB<21	<input type="checkbox"/> TB21-75	<input type="checkbox"/> TB>75	<input type="checkbox"/> LBCW/LBCR	<input type="checkbox"/> ABC	
Employer Information (if applicable)						
Employer Name						
Employer Contact Name						
Address						
City		State		Zip		
Phone		Contact Email				

Request for Accommodation

If a special test accommodation for an ADA recognized disability is needed, please submit a Request for Accommodation Form. Be aware that you will need to schedule your exam 4 weeks out from the date to allow accommodations to be made.

Initial mobile crane operator candidates need:

- General Knowledge Exam (virtual)
- At least one Type/Capacity Supplemental Exam (virtual) - one for each certification desired
- Practical Exam

Recertifying mobile crane operator candidates need:

- General Knowledge Exam (virtual)
- At least one Type/Capacity Supplemental (virtual) - one for each recertification desired.
- Form showing at least 1000 operating hours OR take Practical Exam

With CIC, one Practical Exam can often satisfy Practical Exam requirements of several types of certifications.

PRACTICAL EXAMS CERTIFICATION CREDIT TABLE						
Some Practical Exams Count Toward More Than One Certification						
	TYPES & CAPACITIES	ABC	TB<21	TB 21-75	TB>75	LBCW/LBCR
	BOOM LENGTHS	36' +/- 5'	36' +/- 5'	75' +/- 5'	120' +/- 10'	120' +/- 10'
MOBILE CRANE CERTIFICATIONS	Articulating Boom Crane	ABC	TB<21	ABC	ABC	ABC
	Telescoping Boom Under 21 Tons			TB < 21	TB < 21	TB < 21
	Telescoping Boom 21-75 Tons			TB 21-75	TB 21-75	TB 21-75
	Telescoping Boom Over 75 Tons				TB>75	TB>75
	Lattice Boom Crawler/Lattice Boom Carrier				LBCW/LBCR	LBCW/LBCR



Code of Ethics & Substance Abuse Policies Agreement

As a CIC certified Crane Operator, I wholeheartedly agree to:

1. Fully uphold the CIC Code of Ethics and Substance Abuse Policies Agreement.
2. Use my knowledge and skill to accomplish my work in the manner that best safeguards myself, co-workers, employers, the public, and the workplace.
3. Advance the competence of and respect for the lifting industry by abiding by all applicable OSHA Regulations, ASME Standards, and Operating guidelines provided by crane manufacturers for safe and effective crane operation.
4. Be honest with employers, the public, and co-workers and not willingly mislead anyone with regard to my work experience, skills, crane operation experience and capability, or the status of my certification.
5. Work with integrity and without bias regarding race, color, creed, religion, age, gender, national origin, physical ability, or ethnicity; refraining from sexual harassment.
6. Report safety, violation of regulatory and other violations of the Code of Ethics and Substance Abuse Policies Agreement to appropriate personnel within their organization.
7. Notify CIC via the Incident/Accident Report Form of any incidents, accidents, or disciplinary actions I have been involved in over the previous five (5) years.

With respect to CIC certification, I also agree to the following statements:

8. I will only make truthful claims about the scope of the certification or certifications I have been granted.
9. I agree that CIC maintains sole ownership of any digital or physical certification card issued to me after passing all the requirements of certification and that CIC has granted physical and/or digital possession of the operator certification card to me in order to maintain compliance with OSHA standards.
10. I agree not to misuse the CIC certification card/credential or to use it in a misleading or fraudulent manner.
11. I agree not to alter the certification credential in any way, including, but not limited to, altering the certification and expiration dates, certifications listed, certificant's name, CIC logo, or certification number.
12. I will discontinue all claims to certification, discontinue use of the credential, and return the certification card issued to CIC if certification is suspended or revoked.
13. I will inform CIC, without delay, of matters that can impair my capability to continue to fulfill my certification requirements.
14. I will not copy, release, share, or otherwise disclose confidential exam materials or participate in any fraudulent test-taking practices.

Statement of Acknowledgment and Agreement:

I hereby attest to the following:

All information I provided in my CIC certification eligibility application is complete and accurate. I will voluntarily and faithfully comply with all CIC policies and rules for the certification program including, but not limited to, this Code of Ethics and Substance Abuse Policies Agreement, and the Exam Security Agreement.

By signing below, I acknowledge that I have read and agree to fully comply with all statements above.

Signature:

Date:

Candidate ID



Confidentiality of CIC Candidate Information Policy Agreement

Crane Institute of America Certification, LLC (CIC) candidates' and certificants' test results are held in strict confidence by CIC staff, volunteers, contractors, and vendors. CIC keeps candidate and certificant exam scores and personal contact information strictly confidential unless mandated to provide this information by law, or the information is requested by the candidate themselves who can authenticate their identity with verifiable identifiers.

Candidates may choose to voluntarily give their exam results to others by, for example:

1. Physically giving their results to another person or party.
2. Listing contact information on their registration form which is different than their own for receipt of results.

If candidates list someone other than themselves to receive their test results on their behalf, or physically give their results to another party, they implicitly waive the confidentiality of their test results in those circumstances.

Verification of Certification. Current or prospective employers, regulatory agencies, or other interested parties routinely seek to verify the certification of operators certified by Crane Institute of America Certification. CIC staff will respond to requests to verify an operator's name and their active certifications provided the interested party provides the first and last name of the person whose certification they wish to verify and the person's candidate ID or birthdate. The inquiring party must also identify themselves and their relationship to the operator.

CIC may also include a QR code on the candidate's certification card that can be scanned for verification of certification. Additionally, on a quarterly basis, CIC will post a list of operators with current certifications including the certificant's name and their active certification(s) online as another way for employers or other interested parties to verify an operator's CIC for certification.

By signing below, I acknowledge that I have read and agree to this Confidentiality of CIC Candidate Information Policy Agreement.

Signature

Date:



Exam Security Agreement – Candidate

As a candidate taking a Crane Institute of America Certification (CIC) Exam, I, the undersigned, accept responsibility for maintaining the confidentiality of all examination-related materials.

Further, I agree that I will NOT:

- Make copies, photographs, or notes of exam questions.
- Discuss, reproduce, or communicate exam questions in any form to any other person or entity before, during or after the exam.
- Use any unauthorized notes or other aids during the exam.
- Cheat in any way, including receiving or giving assistance or copying from another person's exam materials.

By signing below, I acknowledge that I have read and understand the terms of this CIC Exam Security Agreement and I agree to the terms of this agreement without reservation. I also understand that any violation of this agreement may result in disqualification of my exam(s), revocation of my CIC Certification, and civil action.

Signature:

Date:

Candidate ID: